



nb.ca/your-pension/activedeferred-members/pension-contributions

Memorandum
Seven Oaks School Division
830 Powers Street
Winnipeg, MB R2V 4E7

(204)586-8061 mary.jans@7oaks.org

To: All Eligible Employees
From: Mary Jans
Payroll Officer
Date: June 5, 2008
Subject: Coverage for Full-Time College/University Students

As you know, coverage for full-time students, between the ages of 21 and 25, is provided under our Extended Health Care (Vision) and Dental benefits.

This coverage is provided from September 1 to August 31 upon receipt of enrolment confirmation by the college/university. This confirmation must be provided each year. If you have a son or daughter who will be continuing full-time attendance at September, 2008, please provide confirmation by email, fax, or regular mail to PWI Insurance Services, as soon as you receive the enrolment confirmation:

cloveday@pwi-insurance.ca

Fax #: 1-519-747-5323

PWI Insurance Services
490 Dutton Drive, Suite B6
Waterloo, ON N2L 6H7

By providing the above information prior to September 1, there will be no interruption of your son's/daughter's coverage.

If you have any questions, please contact Caroline Loveday at PWI Insurance Services.